# Section 1: General Information

1. Application ID: {Autogenerated by SurveyApply, please do not change}

HCTF Funding Year:

*{*This is the fiscal year for which you are requesting funding. Please select “2021-22” for this application}

1. Site Name:

*{*Please provide a name for your restoration site/area. You will enter this same name on the Activity and Budget Excel spreadsheet that will be uploaded later in the application.*}*

1. Total Amount Requested from HCTF for this application year:

*{*This number should match the total amount requested from HCTF on the budget spreadsheet*}*

1. Are you applying for funding for a project already in progress that has not previously received CHRF funding?

*{*As you are applying for a continuing project that **has** received CHRF funding, please answer **“No”** to this question*}*

1. Are you applying for funding for a project that has previously received CHRF funding?

*{*As you are applying for a continuing project that has received CHRF funding, please answer “YES” to this *}*

a) Please provide the HCTF project number (e.g. 4-444):

*{This four digit number can be found in the email you received notifying you that your application had been approved and is also the last four digits of the number on your conditional grant agreement for the previous year of the project. If you need assistance locating your project number, please contact* [*Shannon West*](mailto:shannon.west@hctf.ca)*}*

1. HCTF Project Year: Year of year(s).

*{This is where you will identify how many years of funding from HCTF your project requires and what year this funding request is for. Example: Year 2 of 3 years - indicates that this application is for the second year of a 3-year HCTF-funded project. Projects can change over time.* ***If your project is now shorter or longer than originally proposed (e.g., you first submitted as a 2-year project but now hope to continue for a 3rd year), be sure to include an appropriate rationale for this extension*** *in your answer to question 26 (project progress to date). Projects can be up to 5 years in length – projects running longer than this will need to begin a new administrative cycle at the end of Year 5.}*

1. Project Leader Name:

Email Address:

Cell Phone Number (optional)

Work Phone Number: {*please enter your 10 digit phone number in ###-###-#### format*}

Organization Name:

Address:

City:

Province:

Postal Code:

1. Additional Proponents:

*{If additional proponents are participating in the project, please provide names and contact information below. If you will also be using subcontractors, this information must be included in Part 2, the Activity and Budget Detail spreadsheet.}*

1. Proponent Qualifications:

*{What are your (and/or your team’s) qualifications for undertaking the work in this proposal? Please provide a brief description of education & experience relevant to delivering this project. The description should be no more than 250 words (for all proponents) and should not include resumes and publication lists.}*

# Section 2: Proposal Overview

1. Summary of this project.

*{Provide a one-sentence summary of this project. This sentence will be used to communicate about the project if funded, e.g. “This project will benefit x herd by restoring y kms of road to reduce predator movement”, or “This project will use functional and ecological restoration techniques to add an additional z hectares to intact areas of habitat within the x herd range”. Max 60 words.}*

1. Summary of comments from your discussion with the government regional caribou biologist:

*{You are required to contact the government caribou biologist for your region to see if they have any new information that might inform your restoration or monitoring plans. A list of regional government contacts is available* [*here*](https://hctf.ca/grants/caribou-habitat-restoration-grants/#apply)*. Please indicate the name of the person you spoke to and any relevant comments they had about the project. Max 250 words.}*

1. Project Location:

*{Please provide the distance from the nearest town or other known feature.}*

1. Geographic coordinates:

*{Please provide geographical coordinates for the site/area to be restored. Any location within the area to be restored is sufficient. For HCTF’s purposes, we would appreciate you providing this in decimal degrees (e.g. 48.422486, -123.385081) You can obtain this information by navigating to the location using Google Maps, right-clicking, selecting “What’s here?”, clicking on the coordinate hyperlink and then copying the geographic coordinates (on a Mac, command-click the location and copy the coordinates). }*

# Section 3: Caribou Herd and Restoration Activities Detail

1. Identify the primary caribou herd which will benefit from the proposed restoration works at this site.

*{Select the primary herd range that includes the site from the drop list. For the full list of the high- and medium-priority herd ranges eligible for funding this cycle, please see* [*https://hctf.ca/grants/caribou-habitat-restoration-grants/#overview*](https://hctf.ca/grants/caribou-habitat-restoration-grants/#overview) *}*

1. If there are additional herds that will benefit from this restoration work, please list them here.

*{List any additional herds in the text box}*

# Project Progress to Date

*\*Please note that the question numbers jump to 26 in this section as continuing projects do not have to answer questions 15-25\**

1. Describe progress on this project to date.

*{Please list progress on the activities you listed in Part 2 of the Activity and Budget spreadsheet you submitted as part of last year’s proposal. Max 250 words. If you completed restoration prescriptions as part of the previous year’s activities, please upload them in the “Upload LOS or other Supporting documents” stage of your application.}*

1. Were there any approved changes to this project?

*{If you received HCTF approval for a change to the previous year of this project, please briefly describe the change here. Max 100 characters.}*

1. Have any of the project objectives or activities changed?

*{Please describe any changes to the project objectives or planned activities from what was submitted in last year’s proposal. Max 150 words.}*

1. Response to HCTF Technical Committee and Board Comments:

*{If the Technical Review Committee and/or the HCTF Board expressed some concerns or provided suggestions on your proposal last year, please explain below how you have addressed these comments. If you have addressed the concerns elsewhere in the proposal, please state that here. No max word count.}*

# Section 5: Restoration Activity Details

1. Briefly summarize the proposed restoration activities for the site in the table below (you will provide detailed descriptions of the activities you are requesting funding for in 2021-22 in the Activity and Budget Detail Excel spreadsheet). Include the projected timing for each activity (project length may be up to 5 years). Please ensure that all proposed activities comply with the [Eligible Activities List](https://hctf.ca/chrf_eligible_activities_list_2021-22/) for this program.

|  |  |  |
| --- | --- | --- |
|  | Activity | Timeline  (e.g. Feb-Mar 2022) |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
| 4 |  |  |
| 5 |  |  |
| 6 |  |  |
| 7 |  |  |
| 8 |  |  |
| 9 |  |  |
| 10 |  |  |

*{*As stated in the question*, we’re looking for a brief, high-level summary of the restoration activities you plan to do at the site for all of the years you plan to request CHRF funding. The table should also include a proposed Timeline of activities. This can be a range if it will span several months (Example: April – May 2021). For activities completed in previous years of the project, please provide the approximate date of completion (month/year). You will provide a much more detailed description of the activities you’ve planned for fiscal 21-22 in the accompanying Activity and Budget Detail Excel spreadsheet.}*

# Section 6: Other Considerations

*\*Please note that the questions 31-33, 36, 38, 39, 42 and 43 are not included as they are not required for continuing applications\**

1. What permits/authorizations are required for this work? Are plans in place to obtain these permits/authorizations within the necessary timeline?

*{List the permits/authorizations required for the activities you’ve proposed and explain your plan for obtaining them. It is the proponent’s responsibility to obtain all required statutory and regulatory approvals. Project planning should account for the necessary timelines to apply for and receive permits and approvals before commencing work. Max 150 words. }*

1. Please confirm you are not requesting funding for activities necessary to fulfill your (or another entity’s) statutory or legal obligations:

*{Please check the box to confirm that you are not requesting funding for activities necessary to fulfill your or another entity’s statutory or legal obligations}*

1. Please confirm that you have, or will (as part of the proposed activities for this year) collect pre-treatment baseline data that will inform treatment prescriptions and allow for future effectiveness monitoring. Briefly summarize the data you’ve collected or will collect (i.e. tree and shrub height densities, line of sight), including methodology.

*{Implementation monitoring or monitoring of previous restoration work can be included in your application, providing you have the required baseline data to accurately assess progress. As monitoring is a key component of this program, we require that you collect baseline data that can be used for future monitoring (occurring after this fiscal). See* [*https://hctf.ca/grants/caribou-habitat-restoration-grants/#overview*](https://hctf.ca/grants/caribou-habitat-restoration-grants/#overview) *for guidance on expectations around monitoring. No maximum word count.}*

1. Are you collaborating with other organizations/agencies on this project? Please list them here, and briefly describe their involvement.

*{Please list and briefly describe the involvement of any partners in the proposed restoration work. You will specify any cash or in-kind contributions in the Activity and Budget Detail Excel spreadsheet. Max 150 words.}*

1. Please provide an update on public support or opposition to your proposed activities, if applicable.

*{If you anticipate that any of the activities you propose will be contentious or have public opposition, please identify those concerns and your plan for addressing them. If you know there is public support for the work you’ve proposed, identify those supporters. Max 100 words.}*

1. Literature Cited.

*{No max word count}*