# Invasive Mussels Lake Monitoring FundPart 1: Application Form

# *Project number # (HCTF to complete)*

Please review the Invasive Mussels Lake Monitoring Fund Grant Guidelines & Application Instructions and the *2023* *British Columbia Dreissenid Mussel Lake Monitoring Field Protocol* (herein referred to as the Field Protocol) prior to completing this form. The Technical Review Committee will be reviewing and evaluating answers below to ensure proponents understand the Field Protocol and have clearly demonstrated what steps will be taken to follow the Field Protocol, so please be descriptive in your answers. The Technical Review Committee cannot assume any prior experience or knowledge if it is not provided in the application.

This form must be accompanied with Part 2: Budget and Sampling list (Excel Spreadsheet); please complete both tabs on the spreadsheet.

1.0 Basic Project and Contact Information

# Project Title: *Enter Project Title here*

|  |  |
| --- | --- |
| Amount Requested from HCTF:*Should match amount in budget table in Part 2(a))* |  |
| Region: |  |
| Project Leader Name: |  |
| Organization Name: |  |
| Mailing address: |  |
| Phone number(s): |  |
| Email: |  |

2.0 Proponent Information

2.1 Provide a short description of your organisation, e.g., type (government, NGO, community group), mandate, history:

* 1. Describe your experience with water quality sampling, explaining how your skills and experience and capacity will allow you to successfully undertake the proposed activities.
1. Project Details

3.1 Provide your expected timeline for the season: expected start date and end date of the sampling season. Please include water temperature data confirming >12 Degrees C. **Please Note:** any changes in sampling frequency and location during the field season need to be approved in advance by WLRS.

3.2 Provide the list of waterbodies you wish to sample from the priority waterbody list in the Field Protocol, selected sample sites within each waterbody, frequency of sampling and a justification for the sampling sites selected. This section should complement the information provided in Part 2.

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| --- | --- | --- | --- |
| Waterbody | Sample Site | Frequency of Sampling | Justification |
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3.3 Provide an explanation if there are any variances in your selected waterbodies or sampling frequency compared to the priority waterbody list in the Field Protocol.

3.4 Describe in detail your sample preservation methods, including the preservative you plan to use and the frequency of shipping samples. Please include the steps that will be taken to report any samples suspected of invasive mussels or other AIS.

* 1. Describe in detail the ancillary data you plan to collect, equipment and methods to be used.
	2. Describe your decontamination protocol.
	3. Describe any partnerships you have with other organizations, consultants, Indigenous peoples, local government etc. and in what capacity. Also, any discussions you may have undertaken with other organizations in your region who may also be applying for funding under this program. Note that a list of last year’s grant recipients is included on the HCTF website.

4.0 Checklist and Submission Instructions

Please ensure you include the following with your application:

Required:

* Part 1 Application Form (as word document or PDF)
* Part 2 Budget and Sampling List (Excel Spreadsheet)

Optional, but recommended:

* Letters of support

Send your application to Barb von Sacken at bvonsacken@hctf.ca by **4:30 pm Pacific Time on February 3rd, 2023**. Please provide the spreadsheet as an excel file, and the main application form as a word document or PDF. If your files are too large to send as email attachments (larger than 10MB), please contact Barb von Sacken at 250 940 3013. We will confirm via email when your application has been received.