Capacity Grants

In order to complete the online application, the following information will be required:

1. **Applicant Contact Information**
   - Applicant Name, Mailing Address, Email, and Phone Number
   - Alternate Contact Name and Email

2. **Project Overview**
   - **Name of project** for this grant.
   - **Project description** - a 2-3 sentence lay person summary to be used in public announcements.
   - **Project location**:
     - A description of where most of the work will take place (e.g., watershed, city, river, herd range, etc.).
     - Will the project take place on or adjacent to Indigenous lands or territories, including those governed by treaty?

3. **Summary of Need**
   - What motivates your request for this funding? Please highlight the critical conservation challenges you face, any barriers hindering your progress, and the need for financial support. Why is it essential to address these issues now, and what gaps in your current capacity could this grant help fill?
   - Is this project taking place in a known herd range for a medium- or high-priority caribou herd? If yes, which herd(s)?

4. **Benefits to Conservation**
   - How will this project benefit the conservation of BC's fish, wildlife and their habitats?
   - Select the targeted HCTF category that this work will be most relevant to:
     - Fish and fish habitat enhancement or restoration.
     - Wildlife and wildlife habitat enhancement or restoration.
     - Stewardship action to address a conservation issue.
   - Please indicate if your capacity-building activity will support these HCTF strategic priority areas:
     - Caribou habitat enhancement or restoration.
     - Climate adaptation, mitigation, and cumulative effects on fish, wildlife and their habitats.
     - Support the development of Indigenous-led community conservation.
     - Broaden participation in conservation.

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- Conservation Actions: HCTF follows the [Open Standards Framework for the Practise of Conservation](#) to design, manage, and measure conservation actions we are investing in. Please select the ones that most align with this grant request:

  - Applied research and status monitoring Better
  - products and management practices
  - Conservation planning
  - Direct economic incentives
  - Easements and resource rights
  - Ecosystem and natural process creation
  - Evaluation, effectiveness measures & learning
  - Ex-situ conservation (e.g., maternal pens, seed banking, etc.)
  - Land and water use zoning and designation
  - Outreach and communications

  - Partnership development
  - Policies and guidelines
  - Protected area designation and/or acquisition
  - Site/area management
  - Site infrastructure (e.g., fences, trails, etc.)
  - Species management (e.g., installing bird boxes, bat roosts, planting shrubs for pollinator insects, etc.)
  - Species reintroduction and translocation
  - Training and individual development

- Describe how this funding will increase your capacity to initiate and conduct conservation activities and advance future conservation efforts.

5. Project Details

- What is the overall goal for this Capacity Grant project?

  - **Intended Outcomes:** What are 1-2 outcomes that will be accomplished with this funding? Outcomes are things you hope to achieve or need from doing this project.

  - **Project Activities and Timeline**: What are the actions or items needed to help achieve your project's intended outcomes? How will your project do this? List the steps including methods, locations, and proposed timeline. Activities include processes, actions or methods that are implemented to bring about specific measurable changes.

  - **Sharing Results**: How will you communicate results or share with the community?

6. Budget Summary

- The **total maximum request** for this grant is $25,000.
- Provide **Type of Expense** and **Budget Request Amount.** Include detailed descriptions in the budget table and any additional details in the separate box below the table.
  - The **maximum request** for field equipment, materials, and supplies related to training is **$10,000**.
  - Categories include consultant fees, course fees, field equipment, meeting facilities, training, travel, honorarium, Elders, Knowledge Keepers, Local Knowledge Holders, and other.
- **Other HCTF Funding**: Is this project affiliated with another project that has or is currently receiving funding from another HCTF grant (e.g., Action, Community, Fish & Wildlife, Caribou Habitat Restoration Fund, etc.)? If yes, please provide the HCTF project name and number (e.g. 0-123) and an explanation of how this Capacity Grant request is distinct from that project and funding.

7. Additional Documents

- You may wish to provide letters of support, maps, course descriptions, etc.

8. Applicant Declaration

- To be eligible for this grant, the applicant must agree that all required permits and authorizations are the responsibility of the grantee and must be in place before any activities commence.