Action Grants

Influencing change to improve sustainability of fish, wildlife, and their habitats.

To complete the online application, the following information will be required:

1. Applicant Contact Information
- Project leader name and contact information
- Alternate contact information
- Other project team members (optional)

2. Project Overview
- **Name of project** for this grant.
- **Project description** – a 2-3 sentence lay person summary to be used in public announcements.
- **Project location** – a description of where the majority of work will take place.

3. Project Details
- **Goal** – What is the overall goal for this project?
- **Target Audience** – Who is the target audience?
- **Targeted Change in Behavior and or Practice**
  - What is the desired change in behavior or practice within the term of this project?
  - If longer term, how will the project contribute to the desired change?
- **Need:**
  - What is the issue that needs to be addressed to improve outcomes for fish, wildlife and or habitat?
  - Why is this issue important?
- **Objectives and Outcomes:**
  - What are your objectives?
  - List the outcomes that will be accomplished with this funding.
- **Influencing Change:**
  - Briefly describe how the outcomes for this project will influence change to improve fish, wildlife and their habitats.

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- **Deliverables and Timeline:**
  - Outline the actions needed to achieve the intended outcomes for change.
  - Include the steps and proposed timeline.
- **Barriers:**
  - Are there any potential barriers in meeting your project outcome(s)?
  - How will this project address those barriers?
- **Indicators of Success** – What will be the indicators of success to influencing change in behaviours and or practices for your project?

4. Connecting with Community

- How will you communicate results and share with your target audience?
- Will the project involve working with Indigenous communities and or on Indigenous lands or territories, including those governed by treaty?
- If Yes, to above, describe the communications and or partnerships with Indigenous communities regarding your project.

5. Budget Request

- **The total maximum request** for this grant is: $50,000
- **Type of Expense**- categories include administration fee; consultant/contractors; course/training for target audience; supplies/equipment; meeting facilities; salaries/wages; stipends/honorariums; travel and other.
  - The **maximum request for supplies and equipment is: $10,000**
  - The **maximum request for administration fee is 15%** of the total request.
- **Project partners** – List all funding partners involved in this project.
- **Other HCTF Funding**- Is this project affiliated with another project that has or currently is receiving funding from another HCTF grant? Provide project number and name of project.

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